



Faculty Senate Meeting Minutes

September 28, 2016

I. Call to order

Nick Marsing called to order the regular meeting of the Faculty Senate at 3:30pm on September 28, 2016 in the Lorenzo and Erastus Snow Conference Room.

II. Roll call

The following persons were present: Nick Marsing, Paul Gardner, Vance Larsen, Milinda Weeks, Dean Brereton, Alan Palmer, Erick Faatz, Jake Dettinger, Jonathan Bodrero, Larry Smith, Danni Larsen, Allan Stevens, and Jeff Carney. Minutes submitted by MarKay Gold.

III. Approval of minutes from last meeting

The minutes from 09/14/2016 were not read for approval at this time. Erick Faatz motioned to wait until 10/12/2016 when the committee has had the opportunity to thoroughly review the minutes; Larry Smith seconded the motion. Unanimous vote to hold on voting.

IV. New business

Sustainability Committee

- a) Paul Gardner joined the senate to discuss the possibility of reviving the sustainability committee on campus. A few years ago Paul proposed the idea to President Wyatt, the committee was created and Paul was made the chair. The committee makeup consisted of members from the community, college employees and students. The committee fell apart when the younger faculty were told that their service on the sustainability committee did not count towards their advancement and tenure process.

Two options:

- 1- *Subcommittee of the senate. Official committee with divisional representation and a senator.*
- 2- *Free standing committee, not under the senate, but recognized in the A&T process.*

Larry and Jonathan spoke to Brian Newbold (Chair of the A&T committee) who indicated that service on any college committee was service, and therefore "counts." He did recognize that some committees are more time intensive than others (so might count a little more).

First step is to find ownership, who would this committee report to? Senate or administration? It was agreed that this is not purely an academic committee. It could easily fall under the President and all 3 VP's. There is no clear process of adopting new committees under the senate. The Senate is over the academic integrity of the institution and those committees that fall under that category.

Committee Reports

- b) *Faculty Development*: This committee is in the process of reviewing and approving UQI. Lunch bunch will be discussing the book *Becoming a Learner* on 10/04/2016. The honors program has used this book for their book club and the GE committee has considered using it for the foundations course. Read the book and come ready to discuss.
- c) *Library Committee*: This committee has not yet met this year. Alan Palmer was concerned that there is no Richfield representation on this committee. The representative was told that it was not worth the drive for the 10-minute meeting. Richfield has not attended these meetings in a while. Vance said that he would follow up on this and make sure that representation is there.
- d) *Service learning*: This committee has not yet met this year.
- e) *Honors*: This committee has been reviewing proposals for new honors courses. They are also requesting nominations for the co-director position. One rule, individuals cannot be nominated without first being asked if they are willing to serve. Forward nominations to Rachel Keller by 10/04/2016.
- f) *Curriculum Committee*: This committee is in the process of reviewing revised syllabi. Not much else going on. The committee did spend some time reviewing the relationship structure of the senate, curriculum and GE committees. *More on this later.*
- g) *TTC*: The TTC has lost their chair. They are in the process of figuring out what is going on and the status of the committee.
- h) *Professional Track*: This committee has worked over their draft and it has been sent to Dr. Hood and Morris Haggarty for review. Hope to make it presentable to the senate shortly.
- i) *Advancement and Tenure*: This committee is scheduled to meet for the first time on 09/29/2016 for the first time this semester. Half of the committee is new and will be doing a quick introduction before their first interview on the first meeting day.
- j) *Global Engagement*: Bill Jensen has left the college so thing with this committee are currently on hold. They have been discussing things via email and will be meeting in the near future.

- k) *College Council*: Tuition scholarship waivers were discussed. It has been adjusted to include children of employees that are up to age 26 and married will be covered under the tuition waiver. It used to be up to 26 and unmarried.
- l) *ITAC*: Nick spoke to Phil Allred about the committee and they would love to have faculty involvement. Nick also called the past ITAC committee chair and she reported that they had moved to every other month schedule because there were not enough agenda items to meet weekly or monthly. ITAC is a standalone, (senate is not over it) advisory committee that works with Phil Allred and the IT department. There is representation on the committee from across campus.

There was concern that the six IT related policies that were sent out for 30-day review were not properly vetted by the ITAC committee first. It was agreed that the ITAC committee needs to be revised and the chair needs to be a faculty member.

Larry felt strongly that IT related policies need to be written or at least vetted by the ITAC committee before they are sent out for review. He proposed that the senate vote to stop the 30-day review until the ITAC committee had the opportunity to review the policies. Larry's main concern was that these have been written in one voice without any input. To him it is an issue of governance.

Jeff argued that it doesn't seem fair for the senate to jump in once it has made it to the 30-day review and asked for the time to stop because the committee was unorganized. Individual faculty and staff are able to submit their comments during the review process but senate and faculty have dropped the ball with ITAC.

Larry Smith motioned to stop the clock on the 30-day review of the six IT related policies; no one seconded the motion.

Nick said that he would contact Phil and get things going again with ITAC. Danni Larsen volunteered to attend ITAC and get the committee up and running again. All senators agreed. Danni asked if Larry would take over the Global Engagement for her temporarily while she works with ITAC. Larry agreed.

m) *Other*:

1. Craig Mathie would like input from faculty on the academic calendar.
2. Nick is in the process of making a chart showing the responsibilities of the senate, deans council and college council to distribute to faculty.
3. Vance asked about committee meeting schedules and what should be done if an elected representative cannot make the assigned meeting time. A few ideas were discussed:

- a. Setting a specific day and time, like the senate, so representatives know how to plan their schedules.
- b. Establish a meeting holy hour each day.
- c. Talk with each division to see if there is a specific day that works best for everyone to hold all meetings.

V. Adjournment

Nick Marsing adjourned the meeting at 5:05pm. Next meeting will be held 10/12/2016 in the *Lorenzo and Erastus Snow Conference Room*.

Minutes submitted by: *Markay Gold*