Snow College Dean's Council Meeting Minutes
Sept. 17, 2012

In Attendance: Dan Black, Rick White, Gary Smith, Beckie Hermansen, Mike Medley, & Sue Dalley
Also in Attendance: Kari Arnoldsen, Jannette Anderson, Allen Stevens, & Yvonne Williams.

1. **Welcome**, affirmations, Celebrations-new degrees, Fulbright library grant
2. **Minutes**-change-Approved
3. **A&T-Post Tenure Review Policy**, asked to review & change. AAUP says they are ineffective but adhere to your college. Policy that there is an expectation of a certain standard to uphold for employment. Would like Dean's input, as they play a key role. Please review policy as it stands now, and provide feedback. (Scan & send to Mike) Appeals process now to faculty Senate instead of VPAA. Add a Section in 13.1 of min expectation for student learning outcomes assessment. Collection & use of assessment info… (Rick)

     Review & email Jannette ASAP.

     Dan - wise to have reviews triggered by other means than just Dean Review, can we define what the Deans should use' Multiple trigger points would be valuable. Dept-Chairs? Deans can use TracDat at to see what courses have assessment info entered by faculty.

Would be a good idea to review and think about this. Action items: Review, also look into Professional Track reviews. * would like to have a trigger in place as a reason to have the review

4. **Accreditation Visit Review** - lots of meetings, make time. Breakfast - Deans all invited. Breakfast as an opportunity to portray what SNOW is: Help them understand what and who we are. We are not a typical college: Talk to your faculty!

5. **Mission Fulfilment Meeting**. What was your feeling about it? It was a good meeting & clarification of KPI meanings, was hard to see all the data & understand what the outcomes were. But those there had a better understanding when they left. Had good discussion though. Would like to have a meeting with co-leaders sometime in late October or Early November.

TracDat - new tab renamed Related Core Theme obj. Do you use the outcomes and goals? Will you like the name changed to Related Goals? make it Goals/core theme objectives. Wants to make it as clear as possible. Make another tab? Change Related

courses to curriculum mapping. Do you want to use the TracDat to list program goals. Separate out tabs.

Eliminate Goals and leave it at Related Core theme obj. Related courses will be curriculum mapping.

6. **Student Engagement Travel** – Would we have time between now and Oct. 22nd to talk to faculty to bring in a proposal? No, how about now till Feb. Split the money. Must be turned in by Oct. 22nd. Students pay 50% and we cover the rest?

      1. proposal by Oct 22nd for priority
      2. SNOW college is?% & students raise the rest. Can we have a list of what constitutes a student Engagement experience. Want to keep it open. Reduced priority for a duplicate trip the following year? Or Build in Budget request into Departments for reoccurring trips & once in a life time trips to come from student Engagement funds? 40,000 will not be enough. Let's get a process started and solve problems as they come.
      Action: make a template proposal for faculty. VPAA will collect. 50% for this year- (minimum)

7. **Other**: Questions-can you get an online degree @ snow? Yes! Need to make more visible. Action: put online classes into a format that is easy to read.

Faculty Development for Whitney Ward, asking funds for transportation. Vote: yes

8. **Faculty Course Redesign** - revisit

9. Send Fac. Dev. request to Heather & then send email of when approved to trigger budget transfer.