



Board of Trustees Meeting Minutes
December 15, 2020 • Zoom

Trustees

David Christensen
Kay Christensen
Jon Cox
Randy Cox
Matt Griffin
Jeff Kahn
Leslie Keisel, Chair
Rick Robinson, Vice Chair
Karen Soper

College Personnel

Carson Howell, Finance VP
Marci Larsen, Secretary to the Board

Others

Morris Haggerty, Legal Counsel

Welcome

Chair Keisel called the meeting to order and welcomed everyone.

Elevator Maintenance Contract

Vice President Howell reviewed the maintenance contract for elevators on campus and noted that because the total amount exceeds \$100,000.00 spread out over multiple years, trustee approval was necessary. Trustee Kay Christensen moved approval of the contract as presented. Trustee Griffin seconded the motion, and it passed unanimously.

Workers Compensation Fund Contract

Vice President Howell reviewed the *Worker's Compensation and Employers Liability Insurance Policy* totaling \$154,018.00 and asked trustees to consider approving payment so coverage would continue. He said this invoice reflects a slight increase in rates, and Trustee Kahn asked if the contract should be renegotiated. Vice President Howell said he plans to do that after the "experience rate" is below 1. Chair Keisel asked Vice President Howell to encourage employees to be safe and called for a motion to approve the contract as presented. Trustee Randy Cox so moved. Trustee Jon Cox seconded the motion, and it passed unanimously.

Executive Session

Chair Keisel made a motion to move into an executive session to discuss any one of the matters allowed by Utah Code § 52-4-205, specifically (1) the discussion of the character, professional competence, or physical or mental health of an individual and (2) strategy sessions to discuss pending or reasonably imminent litigation. Vice Chair Robinson seconded the motion. A roll call vote was taken, and all trustees voted in favor of closing the meeting.

A handwritten signature in blue ink that reads "M. Larsen".

Marci Larsen, Board Secretary

Date Approved: January 8, 2021