

SNOW COLLEGE BOARD OF TRUSTEES AGENDA  
FRIDAY, APRIL 4, 1997 - 12:00 NOON  
GREENWOOD STUDENT CENTER - PHILADELPHIA ROOM  
SNOW COLLEGE

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**NOTE: LUNCH WILL BE SERVED AT NOON**

- ✓ 1. JANUARY MINUTES - **ACTION** (TAB D)
- ✓ 2. SNOW COLLEGE CURRENT EVENTS AND ITEMS OF INTEREST - INFORMATION
3. CHAIRMAN'S REPORT
- ✓ 4. PRESIDENT'S REPORT
  - A. LEGISLATIVE REPORT
  - B. PRELIMINARY BUDGET ISSUES
  - C. OTHER
- ✓ 5. STUDENT BODY PRESIDENT'S REPORT
- ✓ 6. INVESTMENT REPORTS - **ACTION** - LARRY CHRISTENSEN (TAB E)
- ✓ 7. PERSONNEL POLICIES - **ACTION** - CLAUDIA JARRETT (TAB F)
- ✓ 8. FACULTY PROMOTIONS - **ACTION** - RICK WHITE (TAB G)
- ✓ 9. SEMESTER CONVERSION UPDATE - INFORMATION - RICK WHITE
- ✓ 10. ENROLLMENT REPORT - INFORMATION - RICK WHEELER
- ✓ 11. NETWORKS, COMPUTER LABS, E-MAIL UPDATE - INFORMATION - BRUCE PETERSON
- ✓ 12. STUDENT CENTER REVIEW AND POLICIES - INFORMATION - DEAN O'DRISCOLL
13. OTHER



SNOW COLLEGE BOARD OF TRUSTEES MINUTES  
MEETING HELD JANUARY 31, 1997 - 10:00 A.M.  
SNOW, CHRISTENSEN, MARTINEAU LAW OFFICES

MEMBERS PRESENT

LuAnne Brown  
Pam Hendrickson  
Mark Millburn  
Robyn Simmons  
Julie Small  
Mark Stoddard  
Scott Wyatt

SNOW COLLEGE PERSONNEL

Larry Christensen  
President Day  
Claudia Jarrett  
Bruce Peterson  
Renee Peterson (Recording Secretary)  
Rick Wheeler  
Rick White

MEMBERS EXCUSED

Richard Bartholomew  
Gwen McGarry  
Richard Waddingham

GUESTS

Commissioner Cecelia Foxley  
Regent Clifford LeFevre  
Senator Leonard Blackham  
Representative Brad Johnson

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Mark Stoddard welcomed everyone and called the meeting to order.

NOVEMBER MINUTES

Julie Small made a motion to approve the November, 1996 minutes as written, seconded by Pam Hendrickson and approved unanimously.

PRESIDENT'S REPORT

Incident at Snow Involving Snow and BYU Students

President Day explained what happened (as far as he knows) during the incident at Snow College following the Mr. Snow Pageant when a gun was fired by a BYU football player. There is still an investigation going on, so it will be some time before the incident is settled. However, some charges have been made and court dates set.

Budget

President Day reported that the legislative fiscal analyst's budget recommendation would reduce the higher education budget by \$4.5 million. The budget is based on a no tax increase. It has been suggested that the teaching load be increased and that the positions that are funded, but not yet filled, be eliminated. Institutions affected by this would basically be the U and USU. President Day said if this budget holds, Snow would receive the same amount of money as was received last year. There would be no money to address anything else, such as two major areas of cost increases which are risk management, with an increase of about \$35,000, and federal

minimum wage increase. According to President Day, if this budget holds there would have to be a significant reallocation and we would have to cut some things in order to do other things. He said it is a little premature to talk about cuts now, as there are still a lot of things to happen and no one knows exactly the outcome in the legislature.

### Semester Conversion

Dr. White reported that in the fall of 1998, all institutions will convert to the semester calendar. A task force at the state level has been working on the conversion since last fall. The Board of Regents has approved a new general education policy that assures students who transfer from one institution to another that they will receive full value for the general education coursework they have completed, and that institutions will grant complete reciprocity for the general education programs at other institutions. This policy prevents loss of credit or delay caused in completion of general education requirements as a result of transfer. The new policy requires that general education courses at the institutions that have essentially the same objectives and comparable content are to have common names, numbers and credits.

Curriculum review and revision have been an essential activity of the semester conversion process, and one of its primary benefits. Faculty are thoroughly examining and revising literally every course and program.

The institutions are establishing coordinated academic calendars that assure ease of transfer and increased cooperation among institutions and the public education system. A commitment to protect students involved in the calendar conversion has been made by the Regents. Institutions will ensure that students enrolled during the transition from the quarter calendar to the semester calendar will receive every reasonable consideration so that they can complete their programs and degrees within the normal, expected completion time frame.

Please refer to the information handed out by Dr. White for more details on the semester conversion.

### Noyes Building and Greenwood Student Center

The Noyes Building is now under renovation and the plan is that we will be back in it the summer of 1998. All offices that were in the building have been relocated to various other parts of campus. Some interesting artifacts are being uncovered and plans are being made for preservation of these items. Rick Wheeler advised that we are asking the architects and contractors to maintain the historical integrity of the building.

The Greenwood Student Center is working out very well for the students. Student body officers are volunteering their time to manage the game room and monitor the building. A public celebration is being planned for May 16.

### STUDENT BODY PRESIDENT'S REPORT

Julie reported that since the shooting incident, the student officers have made arrangements for one Ephraim City policeman to be on duty at all Snow College activities.

The UIA, a mock legislative session, will be held the end of March. The student senate is preparing resolutions for "Common Course Numbering" and "Tenure."

Snow College has a new Vista volunteer, Erin Stobbe, who will be working to make Snow College a clearing house for service activity for the county. Students will be working directly with Erin to take advantage of service opportunities.

Julie explained the Service Learning Club on campus. Each quarter, clubs will write about what they have learned from becoming involved in service projects.

#### FACULTY PROMOTION

Rick White advised that Diane Ogden, an instructor in the ESL program, has been approved and recommended by the Advancement and Tenure Committee to be promoted to assistant professor and be granted tenure effective with the 1997-98 contract year. She has also been approved by Dr. White and President Day. Scott Wyatt made a motion that the Board approve this promotion and tenure for Diane Ogden; seconded by Pam Hendrickson and approved unanimously.

#### PHYSICAL EDUCATION DEPARTMENT

It is recommended that a department of Physical Education be created within the Social and Behavioral Sciences Division. There are three full time, tenure track instructors (Elliot Anderson, Virgil Ash, and Bob Trythall). Coaches and part time adjunct faculty in the P.E. Department would not be tenure track. Meetings have been held with department and division personnel and everyone feels good about this. Pam Hendrickson made a motion to approve the new Physical Education Department; seconded by Julie Small and approved unanimously.

#### INVESTMENT REPORTS

Larry Christensen explained the October, November and December 1996 Investment Reports. October and November reports are under Tab C in the agenda book; December's report was handed out. Scott Wyatt made a motion to approve these reports; seconded by Mark Millburn and approved unanimously.

Larry said we are continuing to draw on the PTIF account and by the time we make the last payment on the Student Center, we will have borrowed \$3 million internally. He also said that the institution has put \$352,940 into athletics and \$509,951 into scholarships. He said we are not going to be able to continue to do this. We have got to take a philosophical look at where we are. We have not changed our philosophy, but we may have to.

#### ADDITION TO THE AGENDA

Pam Hendrickson made a motion; seconded by Scott Wyatt and approved unanimously that Personnel Policies be added to the agenda.

#### PERSONNEL POLICIES

Claudia Jarrett handed out five policies and briefly explained them: (1) Employment Policies (Faculty and Staff); (2) Grievance Procedure (Regular Staff Only); (3) Part-time Employee Privileges; (4) Professional Development (Staff); and (5) Faculty Leave for Extended Illness. It was decided that a copy of these policies be sent to the Board members who were not in attendance so they could review them. Action can then be taken on the policies at the next

meeting. One other policy, Nepotism (All Employees), will also be sent out for review and for action at the next meeting.

#### COMMENTS FROM COMMISSIONER, LEGISLATORS, REGENTS

Commissioner Foxley suggested the Trustees contact legislators and urge them to not cut education funding. She said it is important to rally alumni, students, business leaders and anyone who will listen to help with the cause of higher education. She said we have to help the legislature know they can't cut from education to build roads. She also said they need to let higher education identify where cuts should come from. Higher education knows how to manage higher education better than the fiscal analyst does.

Senator Blackham and Representative Johnson both assured the Board that it is not their position, or that of the legislature, for Snow College to take a hit. However, they did say that they are working for a no tax increase and that the highway issue be funded and taken care of in this legislature so they don't have to do it again next year. They said it is still too early to really know what will happen.

President Day expressed his concern about not funding items such as increases in risk management and federal minimum wage. He asked about one state agency taxing another.

Regent Clifford LeFevre expressed his appreciation for being invited to the meeting. He said the Higher Education Appropriations Committee is one of the best he has seen. They are very positive and will do nothing to hamper education. He said they will work hard, but have constraints on what they can do.

One issue that has been discussed at the legislature is to take higher education governance away from the Regents. Regent LeFevre urged everyone to let them know it is not in the best interest of community colleges for this to happen. President Day said he would like to go on record of supporting what Regent LeFevre said and is highly supportive of the system we now have in higher education.

#### NEXT MEETINGS

April 4 - Noon - Greenwood Student Center Philadelphia Conference Room

May 16 - 3:00 p.m. (There will also be a Foundation Board meeting, Heritage Club Banquet, public celebration for the Greenwood Student Center, and a performance by the Mormon Tabernacle Choir.

June 6 - 3:00 p.m. (Snow College's Baccalaureate and Commencement)