



Minutes for the Board of Trustees

Friday, May 18, 2012 * 9:30 a.m.

Snow College * Karen H. Huntsman Library

Trustees: Theresa Alder, Doug Barton, Scott Bushnell, Eddie Cox,

DeVere Day, Mary Greathouse, Dan Jorgensen, Jim Shank

College Personnel: Marvin Dodge, Craig Mathie, Gary Smith

Secretary to the Board: Marci Larsen

Welcome

Chair Alder called the meeting to order and welcomed everyone. She expressed appreciation to the Trustees for making the effort to be on campus early this morning to meet with members of the State Board of Regents. She commented on their productive, positive meeting and said she hoped for an affirmative vote on the four-year music degree later in the day.

Approval of Minutes

Chair Alder entertained a motion to accept and approve the minutes from the April 13, 2012 Board meeting. Trustee Day asked for clarification on a motion regarding the official school colors made by Trustee Jorgensen. A short discussion ensued, and the group asked Marci Larsen to review the recording of the meeting to check the accuracy of the distributed minutes. With that, Trustee Shank made a motion to approve the minutes, subject to review of the recording. Trustee Cox seconded the motion, and it passed unanimously.

Academic Affairs Items

Noting the many, many discussions the Board has had about the new four-year music degree, Dr. Gary Smith referred the Trustees to the latest version of the B.M. Degree in Commercial Music proposal and asked them to consider approving the document. Trustee Jorgensen reviewed the long history of the proposal and steps required to get to this point, and he thanked President Wyatt for his patience throughout the process. Chair Alder also expressed appreciation to President Wyatt and agreed today would be an historic day for Snow College. With all Trustees in agreement, Trustee Greathouse made a motion to approve the final proposal for the B.M. in Commercial Music Degree. Trustee Cox seconded the motion, and it passed unanimously.

In other Academic Affairs news, Dr. Smith reported the Northwest Commission on Colleges and Universities had approved the Natural Science program. He also reminded the Trustees of the upcoming accreditation visit, scheduled for October 1-3, and asked them to plan to meet with the chair of the accreditation team sometime during the visit. Chair Alder said they would schedule a time to meet, and she thanked Dr. Smith for his leadership.

Business Office Items

Vice President Marvin Dodge referred the Trustees to Tab O and reviewed the 2012 Student Account Write-Off spreadsheet. He also provided an updated copy of the timeline document, which summarizes when specific actions in the collection process are taken. He reminded the Trustees that last year the College decided not to pursue collection efforts if the owed amount was less than \$100. Trustee Jorgensen asked about the process to appeal a disputed charge, and Vice President Craig Mathie explained the role of the Financial Relief Committee and reviewed the appeal process. Trustee Cox noted the write-off amount seemed negligible in terms of the amount of the total budget, and Vice President Dodge concurred with his

observation. Hearing no questions or objections, Trustee Barton made a motion to approve the 2012 write-off list as presented. Trustee Jorgensen seconded the motion, and it passed unanimously.

Vice President Dodge next distributed copies of the budget summary for FY13 and quickly reviewed the document, indicating it was very similar to what was discussed during the April Board meeting. He said he and Budget Director Spencer Hill would work on the complete “budget book” narrative and spreadsheets and have the document prepared for the Trustees’ consideration during the July 20 meeting. He noted this is after the beginning of the fiscal year; members of the Board, however, were comfortable with the timing, given the multiple budget discussions which have taken place.

Trustee Greathouse asked about the new dorm construction, and Vice President Dodge said the contractors continue to assure the College they will be prepared for students in mid-August. Several Trustees expressed interest in seeing the new facility, and Vice President Dodge said he would gladly lead a tour prior to the next meeting. Trustee Cox thanked Vice President Dodge and Vice President Mathie for their good work.

Adjournment

The meeting was adjourned. Several Trustees attended portions of the Utah State Board Regents meetings which were being held on campus.