

SNOW COLLEGE BOARD OF TRUSTEES MEETING
FRIDAY, MAY 16, 1997 - ~~12:00 NOON - 1:00 P.M.~~ 11:00 A.M.
GREENWOOD STUDENT CENTER
GLEN S. LARSON CONFERENCE ROOM

NOTE:

GLEN S. LARSON CONFERENCE ROOM IS LOCATED IN THE GREENWOOD STUDENT CENTER
ON THE SECOND FLOOR AT THE SOUTH END

Intro. of new Student Officers
1. SCHEDULE OF DEDICATION EVENTS - INFORMATION (TAB J)

2. APRIL MINUTES - ACTION (TAB K)

3. CHAIRMAN'S REPORT (MARK STODDARD)

4. STUDENT BODY PRESIDENT'S REPORT (MICHELLE LARSON)

5. PRESIDENT'S REPORT (PRESIDENT DAY)

1. USHE TASK FORCES - INFORMATION (TAB L)

2. OTHER

6. INVESTMENT REPORT - ACTION (LARRY CHRISTENSEN) (TAB M)

7. CAPITAL IMPROVEMENT PROJECTS - INFORMATION (LARRY CHRISTENSEN)

8. FACULTY PROMOTIONS - ACTION (RICK WHITE) (TAB MC)

9. COMMENCEMENT (PRESIDENT DAY)

1. SPEAKERS - BRADLEY A. HATCHER - VAL. (not notified yet)

2. HONORARY DEGREE RECIPIENTS - ACTION (TAB N)

10. OTHER

Note meeting?

June 6 - with a dinner & San Diego report

or

June 7 - breakfast meeting at 11:30am -

Larry Anderson case -

SNOW COLLEGE BOARD OF TRUSTEES MINUTES
MEETING HELD FRIDAY, APRIL 4, 1997 - NOON
SNOW COLLEGE GREENWOOD STUDENT CENTER

MEMBERS PRESENT

Richard Bartholomew
LuAnne Brown
Pam Hendrickson
Gwen McGarry
Mark Millburn
Julie Small
Mark Stoddard
Richard Waddingham
Scott Wyatt

SNOW COLLEGE PERSONNEL

Gary Arnoldson
Jack Dalene
President Day
Claudia Jarrett
Dean O'Driscoll
Sue Perschon
Bruce Peterson
Renee Peterson (Recording Secretary)
Rick Wheeler
Rick White

MEMBERS EXCUSED

Robyn Kremer

The meeting was called to order and conducted by Chairman Mark Stoddard.

JANUARY MINUTES

Pam Hendrickson made a motion to approve the January, 1997 minutes as written; seconded by LuAnne Brown and approved unanimously.

CURRENT EVENTS, ITEMS OF INTEREST, GREENWOOD STUDENT CENTER REPORT

Dean O'Driscoll, Public Relations Director and Director of the Greenwood Student Center, presented a report on events that have been happening in the Student Center and awards, etc. that have been given to students, faculty and staff. For detailed information, please refer to the attachments at the end of the minutes.

Dean also reported on the dedication of the Greenwood Student Center that will take place on May 16, 1997 and handed out a schedule of events. A copy is included at the end of the minutes.

PRESIDENT'S REPORT

Legislative Appropriation Report

President Day handed out and reviewed a copy of the legislative appropriation report showing Snow's request, analyst's recommendations and funds received. He noted that Snow received half of the operation and maintenance for the Student Center, but did not receive any for the baseball and

intramural fields. There was a reduction in the motor pool and President Day explained the state is trying to reduce state agencies reliance on motor pool. We did not get an increase for minimum wage which will affect mostly students. We received a reduction in enrollment for 13 FTE because we did not meet the projected enrollment by 13 students. A copy of the report is included at the end of the minutes. For compensation, only 2.5% was appropriated from tax funds. Tuition will be raised at all nine institutions to make up the difference from 2.5% to 3.8%.

Snow's three year contract for health benefits with EMIA will be up next year and we anticipate a dramatic increase in the premiums. President Day said administration is looking at the insurance very carefully to see what they can come up with for next year.

Physical Facilities

President Day reported that the headline and article in the *Snowdrift* concerning the **Crane Theater** is a little misleading. What may be condemned is the back part of the building, which was built on to the theater in 1960 as a music building. We will know in 2-3 weeks as a team of engineers will be here to see if it is worth saving. There are heating, plumbing, cement and asbestos problems with it.

The **Noyes Building** is almost completely gutted to the original walls. President Day said it is a very interesting spectacle. He said the building should be done in November, 1998 and we hope to have the rededication in the spring of 1999 which will be on or about the 100th year of the laying of the cornerstone. He said he is planning to ask President Hinckley to dedicate the building. He asked if anyone had any reservations and, if so, to let him know as soon as possible. In 1909, President Joseph F. Smith dedicated the building and the Mormon Tabernacle Choir performed.

BACCALAUREATE SERVICES

President Day explained that a tradition that has gone on at Snow is the Baccalaureate Services held the evening before Commencement. Several people have met and discussed not having Baccalaureate Services. The past few years Baccalaureate has not been very well attended, even by the graduates. Many of the music students perform at Baccalaureate and it has been a way to showcase these very talented students. It has been suggested that in place of Baccalaureate, that there be a spectacular spring concert held where all the music students would have the opportunity to perform. President Day said he has put out an E-Mail message to the faculty and staff asking for pros and cons and so far it appears there are more who can come up with reasons for not having it than for keeping it. So the decision has been made that there will not be a Baccalaureate Service held this year.

STUDENT BODY PRESIDENT'S REPORT

Julie Small reported that the student senate had attended and participated in UIA which is a mock legislative session. Snow senators took six resolutions to the session and two were passed. They had to do with student representation on the semester conversion committee and a common course numbering system among institutions. These resolutions will now be taken to the Council of Student Body Presidents where they will review all of the resolutions passed and decide on their feasibility. Julie said the legislature has already approved a common course numbering system.

The student award banquet will be held Wednesday evening. Students have been nominated by faculty to receive awards in their departments.

Students have attended the legislative sessions and have had the opportunity to talk about needs. They had a letter writing campaign to legislators expressing their views on funding and education. Students have felt good about this because they were received very well at the Capitol and some had received answers to letters.

Student officers are working on making some amendments to their constitution which will have to be brought before the student body at the coming elections and passed by the majority.

There will be an "S" Day held on May 1. This is a service to Snow day by the students where most of the work will be helping with landscaping.

Student elections will be April 14-21 for primaries and April 21-25 for finals.

The student inaugural ball will be held on May 17 in the student center. Julie invited all to attend.

INVESTMENT REPORTS

Gary Arnoldson referred to and reviewed the January and February, 1997 investment reports under Tab E in the agenda book. Scott Wyatt made a motion to approve the reports; seconded by Gwen McGarry and approved unanimously.

PERSONNEL POLICIES

Claudia Jarrett referred to the personnel policies under Tab F in the agenda book. It was suggested by Scott Wyatt and Richard Waddingham that some changes be made to the Grievance Procedure Policy, such as some of the shoulds need to be changed to shalls ,etc. Claudia asked that they (Scott and Richard) make proposed changes on their copies and send them to her. These policies had been discussed at the January meeting, and a copy of each policy was sent with the agenda book so the Board had the opportunity to review them before the meeting. It was proposed by Scott that all of the policies be approved except the Grievance Procedure; seconded by Richard and approved unanimously. Policies approved were 13.4.3-Part-Time Employee Privileges, 13.6.6-Pro- fessional Development (Staff), 13.3.12-Faculty Leave for Extended Illness, 13.2.6-Nepotism (All Employees) and 13.2.1-Employment Policies (Faculty and Staff).

FACULTY PROMOTIONS

Faculty being proposed for promotions effective the beginning of the 1997-98 school year were: Morris Casperson to Associate Professor; Eric Hedelius to Assistant Professor; Michael Kowalski to Professor; Lynn Lindsay to Assistant Professor; and Alan Stevens to Assistant Professor. Mark Millburn made a motion that these promotions be approved; seconded by Richard Bartholomew and approved unanimously.

SEMESTER CONVERSION

Rick White handed out a report explaining what is happening with the semester conversion. For information on this subject, please refer to a copy of his report that is included at the end of the minutes.

ENROLLMENT REPORT

Rick Wheeler handed out and explained an enrollment report. For detailed information on the enrollment, please refer to the copy of his report that is included at the end of the minutes.

NETWORKS, E-MAIL

Bruce Peterson reported that the new telephone system is now in place. Each person on campus can be reached from off campus by dialing directly to his/her telephone number. It is not necessary to go through the switchboard if you know the person's number. There is still a general number for the College for those not knowing the individual numbers to call. It is 283-7000.

On-line student registration has been going on this quarter where students can register themselves.

Everyone has their own E-mail address which is very simple-first name.last name@Snow.edu.

Some faculty have their own WEB page, as well as some of the students. The school catalog is now on the internet. Bruce said the next thing they will be working on will be teaching classes through the internet. A student would never have to come to campus and it would take them through an AS degree. However, we want to make it more of a personal experience with an advisor, someone they could contact with problems, etc.

Bruce advised that he has some students working on the Help Desk. He commended these students for the knowledge they have as they help faculty and staff on computers. They are very capable of solving problems and he said he has been very pleasantly surprised at the resources they bring to the computer department.

ITEM ADDED TO THE AGENDA

Because of the lateness of some information coming to the administration, an item was not included on the Board's agenda when it was sent out. It was requested by President Day to add the item **Proposal to Name the Activity Center**. Richard Waddingham made a motion to add this item to the agenda; seconded by Pam Hendrickson and approved unanimously.

PROPOSAL FOR ACTIVITY CENTER NAME

President Day handed out a proposal to name the AC the M. Seth and Maurine Derrick Horne Activity Center. He explained that the Horne family has established several irrevocable charitable remainder trusts which Snow College participates in. The Horne family has also very recently established other trusts to support athletic programs. A share of the proceeds of these trusts is dedicated to Snow College for athletic purposes. The Snow College share of proceeds from these

trusts will provide athletic scholarships, supplies and equipment. (Please see the proposal included at the end of the minutes). Pam Hendrickson made a motion to name the Snow College Activity Center the M. Seth and Maurine Horne Activity Center; seconded by Gwen McGarry and approved unanimously.

NEXT MEETING

The next meeting will be held on May 16. Because of all the events going on this day, we will have to decide on the time and advise the Board. The Board of Trustees will also be invited to the Heritage Club Banquet and all other events going on this day. Invitations will be coming.

