

SNOW COLLEGE BOARD OF TRUSTEES
AGENDA AND MATERIALS
INCLUDING MINUTES OF JUNE MEETING

FRIDAY, AUGUST 18, 1995
2:00 P.M.
GREAT BASIN ENVIRONMENTAL
EDUCATION CENTER

SNOW COLLEGE BOARD OF TRUSTEES
FRIDAY, AUGUST 18, 1995
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**NOTE: YOUR PARTNER IS INVITED TO SPEND THIS DAY WITH US.
THERE WILL BE A TOUR OR SOMETHING FOR HER/HIM TO DO
WHILE WE ARE HAVING OUR MEETING**

**PLEASE MEET IN FRONT OF THE NOYES BUILDING AT 2:00 P.M. AND
TRANSPORTATION WILL BE AVAILABLE TO TAKE YOU TO THE GBEEC**

DINNER WILL BE SERVED AT APPROXIMATELY 4:30 P.M.

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1. INTRODUCTIONS
 2. MINUTES OF JUNE MEETING - **ACTION** (TAB J)
 3. CHAIRMAN'S REPORT
 4. PRESIDENT'S REPORT
 5. 1996-97 WORK PROGRAM - **ACTION** (TAB K)
 6. 1996-97 BUDGET REQUEST - **ACTION** (TAB L)
 7. STUDENT BODY PRESIDENT'S REPORT - *Jamie Calder*
 8. INVESTMENT REPORTS - **ACTION** (LARRY CHRISTENSEN) (TAB M)
 9. ELECTION OF CHAIR AND VICE CHAIR
 10. OTHER

DRESS IS VERY CASUAL!!!!

Students
Sept 10-17 - 1 Refused
Sept 19, 20, 21 - 2nd Gen

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SNOW COLLEGE BOARD OF TRUSTEES MINUTES
MEETING HELD JUNE 9, 1995 - 2:00 P. M.
PRESIDENT'S CONFERENCE ROOM

MEMBERS PRESENT

Jeremy Baker
Gary Carlston
Ferral Huntsman
Charlie Mosher
Marcea Nielson
Robyn Simmons
Mark Stoddard
Ruth Tempest
Thorpe Waddingham
Scott Wyatt

SNOW COLLEGE PERSONNEL

Gary Arnoldson
Bevin Blackham
Larry Christensen
Neal Cox
President Day
Claudia Jarrett
Bruce Peterson
Renee Peterson (Recording Secretary)
Bob Trythall

MEMBERS EXCUSED

Gwen McGarry

Chairman Gary Carlston called and said he would be late arriving to the meeting so Vice Chairman Ferral Huntsman called the meeting to order and conducted it until Chairman Carlston arrived. Charlie Mosher, Student Body President for next year, was introduced.

MINUTES

Mark Stoddard made a motion to approve the March 1995 minutes as written; seconded by Thorpe Waddingham and approved unanimously.

NEWSPAPER ARTICLES

President Day handed out a copy of some news articles that appeared in the *Salt Lake Tribune* recently. Three of the articles were concerning the school's newspaper and how the student Executive Council had decided to handle funding of the newspaper. President Day said the student Executive Council has made some very responsible decisions. The newspaper will be funded at the same level it has always been funded. There was never any question as to whether there would be a newspaper and there has been no censorship. Student government will purchase ads to put in the paper. The other article was about using dogs to search the dorms for drugs. Apparently, the ACLU did not think this was a good idea and called it an invasion of dorm residents' privacy. However, Scott Wyatt commented that we had not done anything wrong and he thought it was a good idea.

PERSONNEL/JOB POSITION ANNOUNCEMENTS

President Day indicated that with Neal Cox leaving to serve as a mission president in Chicago, his position will need to be filled. President Day advised he has decided to fill the position with two vice presidents and that the positions will be filled by people currently employed at Snow College. He handed out a copy of the job descriptions noting that there will be some organizational changes involved. Robyn Simmons made a motion to approve these two positions; seconded by Ruth Tempest and approved unanimously.

President Day advised that Ken Beazer has been hired as the Athletic Director. He has been the director of the Drug and Alcohol program and an assistant football coach.

HONORARY DEGREES

President Day referred to Tab F in the agenda book and advised that the honorary degree recipients were selected in the same manner as has been done every year. Those selected are Enid Adams, a retired educator from Ephraim; Wilbur and Jane Braithwaite, educators and community leaders from Manti; and Gary and Janet Carlston, whom we all know. Mark Stoddard made a motion to approve this selection of honorary degree recipients; seconded by Scott Wyatt and approved unanimously.

STUDENT CENTER

President Day reported that the financing plan for the student center is in place. We still need to raise \$400,000. We just recently received a grant from the Eccles Foundation in the amount of \$333,000 which we are very grateful for. DFCM is reviewing the plans for the building now, and we expect the bid to go out about the third or fourth week in June.

SALARIES

The Work Program is not available at this time. A savings in the insurance program has made it possible for each employee to receive \$401.00, plus about a 5% increase in salary.

INTRODUCTION OF NEW STUDENT OFFICERS

Some of the new student officers were introduced to the Board. The Board members congratulated them and wished them a very successful year.

STUDENT BODY PRESIDENT'S REPORT

Jeremy reported that the Executive Council members continue to work hard and they are focusing on a smooth transition with the new officers. He said the Council has been redefining what a club is on campus and has made some changes that will be for the best for the students and the institution. Most clubs are in agreement that everything is on the right track. "S" Day was held recently and was quite successful in spite of the weather. The Executive Council held a faculty and staff appreciation day and treated faculty and staff to a BBQ turkey luncheon.

Jeremy expressed his appreciation for the opportunity he has had to sit on the Board with people such as the members of the Board and what an honor and great experience this has been for him. All wished Jeremy well as he continues his plans for the future.

FACULTY RANK ADVANCEMENT

A motion was made and approved unanimously to add an item to the agenda - Faculty Rank Advancement.

Dr. White said that Kari Arnoldson has been recommended by the Advancement and Tenure Committee to be advanced to Associate Professor. Kari is the director of the math lab and also teaches math classes. Dr. White said Kari is a great asset to Snow College and it is his recommendation, along with the recommendation of the Advancement and Tenure Committee and President Day, that Kari receive this advancement. Thorpe Waddingham made a motion to approve this recommendation; seconded by Marcea Nielson and approved unanimously.

RICHFIELD HIGHER EDUCATION CENTER

Dr. White advised that in the spirit of cooperation and education efficiency, the governing board of the SVATC and the State Board of Education have endorsed the concept of the Richfield Higher Education Center on the SVATC campus, as well as the use of space on Snow College's campus for technical programs administered by SVATC. Dr. White said the Board of Regents has approved the concept of this center. The Center will coordinate all higher education programs and offerings in Richfield. These offerings will be provided primarily by Snow College, USU and SUU. We are now in the process of advertising for a Higher Education Center Director who will be a Snow College employee. Please see Tab G in the agenda book for more information. This agreement can be canceled by either party upon written notice given during the month of March, the guest institution having until the last day of June of the following year (approximately 15 months) to vacate the occupied space. Ferral Huntsman made a motion to approve the Richfield Higher Education Center; seconded by Ruth Tempest and approved unanimously.

INVESTMENT REPORTS

Gary Arnoldson explained the March and April 1995 investment reports. Scott Wyatt made a motion to approve these reports; seconded by Marcea Nielson and approved unanimously.

POLICIES

Travel Advance and Reimbursements

Gary Arnoldson explained the Travel Advance and Reimbursements policy. This policy has been approved by the College Council with two changes. American Express card will be changed to read American Express Corporate Card throughout the policy. Under 9.22.3 (e), it will be changed adding information that would clarify how to handle expenses when an employee is accompanied by a spouse and the lodging costs increase because of it. The College will only pay for the employee.

Purchasing Card Procedures

This policy is not ready to be discussed.

Tuition Reduction

The Tuition Reduction policy was explained by Claudia Jarrett. This policy has been approved, as written, by the College Council.

Indoor Clean Air Policy

Bevin Blackham, Snow College's Safety Officer, explained the Indoor Clean Air policy and advised that we are mandated by the State to have this policy. The following recommendations were made and approved by the College Council. (1) The title of this policy will include Second Hand Smoke, as it does not apply to any other pollutants; (2) Under 15.5.3 Enforcement, first paragraph, 6th line add after violation of the policy **extinguish the tobacco product**; (3) 7th line, delete word **encouraged**; (4) 9th and 10th line, add to the end of each line **upon consultation and recommendation of the Campus Safety Committee**.

Bloodborne Pathogens

Bevin also explained the Bloodborne Pathogens policy. Several minor changes had been made by the College Council. Bevin explained that there would be training for all employees.

Chemical Hygiene Plan

The Chemical Hygiene Plan was also explained by Bevin.

After some discussion on these policies; Scott Wyatt made a motion to approve all of them as explained; seconded by Ferral Huntsman and approved unanimously.

COMMENCEMENT

President Day explained that the speakers for this year's Baccalaureate and Commencement are students. There are co-salutatorians speaking at Baccalaureate, and the valedictorian will speak at Commencement. Student speakers and those giving opening and closing expressions are chosen by GPA rankings; the top ones being chosen to speak, and the next four giving their closing expressions. Students giving opening and closing expressions will choose their own way of opening and closing the programs.

NEXT MEETING

Meeting on July 14 at 2:00 p.m. at GBEEC. Spouses and children are invited to a BBQ that will follow. (This date could change, depending on how the budget is coming along.)