

SNOW COLLEGE BOARD OF TRUSTEES  
AGENDA AND MATERIALS  
INCLUDING MINUTES OF AUGUST MEETING

**FRIDAY, SEPTEMBER 29, 1995**  
**11:00 A.M.**  
**PRESIDENT'S HOME**

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SNOW COLLEGE BOARD OF TRUSTEES AGENDA  
FRIDAY, SEPTEMBER 29, 1995 - 11:00 A.M.

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- PLEASE MEET AT THE PRESIDENT'S HOME AT 11:00 A.M. - 130 NORTH 460 EAST IN EPHRAIM
- LUNCH WILL BE SERVED AT 12:30 P.M. AT THE PRESIDENT'S HOME
- IN ADDITION TO OUR REGULAR BOARD BUSINESS, WE WANT TO ACQUAINT YOU WITH OUR PROGRAMS AND FACILITIES. THEREFORE, WE WILL BE TOURING THE CAMPUS FACILITIES AND DOING SOME WALKING, SO YOU WILL WANT TO WEAR COMFORTABLE CLOTHING.

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- ✓1. ELECTION OF OFFICERS (CHAIRPERSON AND VICE CHAIRPERSON) - **ACTION**
  - ✓2. APPROVAL OF AUGUST MINUTES - **ACTION** - (TAB MC)
  - ✓3. BOARD OF TRUSTEES RESUMES - INFORMATION - (TAB N)
  - ) 4. STUDENT BODY PRESIDENT'S REPORT - INFORMATION (CHARLIE MOSHER)
  - ) 5. PRESIDENT'S REPORT - INFORMATION (PRESIDENT DAY)
  - ✓6. FINANCIAL AND INVESTMENT REPORT INFORMATION (LARRY CHRISTENSEN)
  - ✓7. <sup>Investment</sup> ~~FINANCIAL~~ REPORT - **ACTION** (GARY ARNOLDSON) (TAB O)
  - ✓8. FOUNDATION BOARD/FUND RAISING INFORMATION (BRUCE PETERSON)
  - ✓9. STUDENT LIFE INFORMATION (BOB TRYTHALL)
  - ✓10. STUDENT SERVICES INFORMATION (RICK WHEELER)
  11. UPDATE ON NOYES BUILDING (RICK WHEELER)
  12. TOUR OF FACILITIES (AFTER LUNCH)
  13. GROUND BREAKING FOR STUDENT CENTER - AT SITE AT 4:00 P.M.

*Please Attend on Fund Board*

*Attends Foundation Board Meeting*



SNOW COLLEGE BOARD OF TRUSTEES MINUTES  
HELD AUGUST 18, 1995  
GREAT BASIN ENVIRONMENTAL EDUCATION CENTER

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MEMBERS PRESENT

LuAnne Brown  
Jamie Calder (Student Officer)  
Gary Carlston  
Pam Hendrickson  
Gwen McGarry  
Marcea Nielson  
Ruth Tempest  
Richard Waddingham  
Scott Wyatt

SNOW COLLEGE PERSONNEL

Larry Christensen  
President Day  
Claudia Jarrett  
Bruce Peterson  
Renee Peterson (Recording Secretary)  
Lynn Schiffman  
Bob Trythall  
John Vitullo  
Rick Wheeler  
Rick White

EXCUSED

Ferral Huntsman  
Mark Milburn  
Robyn Simmons  
Mark Stoddard  
Thorpe Waddingham

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Newly appointed members to the Board, outgoing members of the Board, former members of the Board, some spouses, and Snow College personnel were present at the beginning of the meeting and introductions were made. President Day and Dave Lanier gave a brief history and events of the Great Basin Environmental Education Center (GBEEC). Individuals not involved in the Board meeting were given a tour, etc. by Dave Lanier while the Board members met for the meeting.

Chairman Gary Carlston conducted the meeting and gave a welcome to all those present.

MINUTES

Scott Wyatt made a motion to approve the June 1995 minutes as written; seconded by Marcea Nielson and approved unanimously.

RISK MANAGEMENT ASSESSMENT

Chairman Carlston had received a copy of the Risk Management Assessment Audit and passed it around for all Board members to review.

PERSONNEL

President Day reported that Rick Wheeler has been appointed as vice president for Student Services;

Bob Trythall appointed as vice president for Student Life and Varsity Experience; Vice President Rick White will assume the responsibility of director of the University Center; and Ruth Jackson has been appointed as director of the University Center at Richfield.

### UNIVERSITY CENTER AT RICHFIELD

Dr. White explained that the concept and planning for the University Center at Richfield began several years ago. SUU, Weber State, USU and Snow were all offering courses at SVATC, but there was no coordination among them. Under President Day's leadership, plans began to develop to coordinate the offerings. This Center is now established and Ruth Jackson from Richfield has been appointed as the director. She will be working directly with Snow, USU, SUU and SVATC.

### PHYSICAL FACILITIES

#### Student Center

President Day reported that the ground breaking for the new student center will be on September 29. It will be built where the tennis courts are now located. The tennis courts will be moved to the playing fields, two blocks north of the campus. The student center will be named the Greenwood Student Center in honor of Snow's first principal, Alma Greenwood. Alma Greenwood's granddaughter has provided a significant gift for the building. The building will be a two-story building with activity functions being held on the first floor. The second level will house all student services and will be one-stop shopping for students (registration, financial aid, cashiers, student government, all services students will need). Rick Wheeler said it is hard to overstate the importance of this building.

Granville Construction Company was low bidder on the job and they have been awarded the project. Their bid, including some alternates that were accepted, totals \$6,679,000.

Larry Christensen explained that we have received a promise of about five million dollars coming out of a trust over a period of time. The problem is that we are about \$737,000 short of funds. He said we have some great challenges ahead. Larry advised he wrote a letter to DFCM today telling them to go ahead with the project. He said if the contractor finishes the building in 12-13 months, we are really in trouble. We have extended ourselves, using four million dollars out of Snow's very small reserves, and there are no funds left for anything else. Snow's funds will be replaced over time by the money coming from the trust. Larry said he has some real concerns and that he wants the Board to be aware of some risks if we don't raise the money needed. He said there is money internally to pay the bills, but it is the liquidity he's concerned with.

#### Noyes Building

Rick Wheeler explained that the Student Center is the heart of the campus, but the Noyes Building is the soul of the campus. FFKR has been selected as the architects for the Noyes Building and they are already working on the plans. Last week the Utah State Building Board toured the building. It is felt that there is an excellent chance that funding for the construction of the building will be approved at the next legislative session. Rick handed out and explained some very preliminary plans for the building. At the present time, plans are the bottom floor will house the math department and classrooms; the second floor will be for business services, business and finance offices, and human

resources; the third floor will be for administrative offices and the fourth floor will be a ballroom. Many were excited to hear about the ballroom being restored.

#### Old Campus Center

The old campus center has been converted to offices and classrooms for the social sciences department. The bookstore remains there and will be moved when the student center is completed.

#### 1995-96 WORK PROGRAM

President Day referred to Tab K in the agenda book and explained this is the operating budget for the college. Salary increases are included. This year the average salary increase for faculty was 7.4% and for staff 7.6%. Larry said the work program was built on guidelines the Trustees had approved earlier in the year. Gwen McGarry made a motion to approve the 1995-96 work program; seconded by Scott Wyatt and approved unanimously.

#### 1995-96 BUDGET REQUEST

President Day next referred to the 1995-96 Budget Request under Tab L. He said what is not in the request is enrollment growth. He explained that two years ago we received enrollment growth funding for 202 additional students. We have not yet reached that level and will not be eligible to request any more money for enrollment growth until we reach the 202 students. The compensation request is a figure given to us allowing for a 4% increase for all employees. Cooperative Education is funded by a federal grant that ends next year and the request would enable us to continue this program. Computer technology is built around innovation and technology. Marcea Nielson made a motion to approve the budget request; seconded by Scott Wyatt. Pam Hendrickson noted that there was something wrong with the figures and totals in columns 4 and 5. Larry said that apparently the wrong figure was put into the computer. The total of \$702,700 is correct. The figure under compensation & inflation, column 5 should be \$432,600. After the figures in the columns had been corrected, Marcea amended the motion to approve the 1995-96 budget program with the corrected figures; seconded by Scott Wyatt and approved unanimously.

#### STUDENT BODY PRESIDENT'S REPORT

Jamie Calder, student executive vice president, gave the student body president's report. Student Body President Charlie Mosher was not able to be at the meeting. Jamie said the Executive Council is planning the programs for first and second generation, freshmen orientation, Rush Week and Homecoming. The Executive Council will be leaving for Mexico on September 10 where they will be hosted by Glen Larson, a former Snow College student body president. While they are there they will be planning for many activities, etc. for the year. They will also be performing service projects for Glen who runs a health care business.

#### INVESTMENT REPORTS

Larry Christensen referred to the May and June 1995 investment reports under Tab M in the agenda book. He reported there had been no significant changes. It was explained to the new Board members that it is the responsibility of the Board to review and approve each investment report. After a brief

discussion, Ruth Tempest made a motion to approve the two reports; seconded by Gwen McGarry and approved unanimously.

#### NEW BOARD CHAIRPERSON

It was agreed that since some of the Board members were not able to attend this meeting that the new chairperson be elected at the next meeting.

#### DATES OF BOARD OF TRUSTEES MEETINGS

On **September 29**, we will hold an orientation/information meeting beginning at 11:00 a.m. in the President's Conference Room in the Noyes Building. Everyone felt it would be a good idea to acquaint the new members of the board with Snow College. This meeting will go until approximately 4:00 p.m. when the ground breaking for the student center will be held. **October 27** is during Homecoming Week and we will hold a meeting that day. A regular meeting will be held **December 1**. On **January 25** (this is during the legislative session) we will hold a meeting in Salt Lake and invite some legislators to have lunch with us and to comment on happenings at the legislature. On **February 23** and **March 29** we will hold regular meetings at Snow College. On **May 3** the Board of Regents will be meeting on the campus and Trustees will be invited to meet with the Regents. **June 7** is Snow's Commencement and the Trustees will be invited to participate in the processions. **August 30** will be scheduled for a regular meeting.